



WOKINGHAM BOROUGH COUNCIL

A Meeting of the **LICENSING AND APPEALS HEARINGS
SUB COMMITTEE** will be held at the Civic Offices, Shute
End, Wokingham Civic Offices, Shute End, Wokingham
RG40 1BN on
FRIDAY 13 MAY 2016 AT 2.00 PM

A handwritten signature in black ink, appearing to read 'Andy Couldrick'.

Andy Couldrick
Chief Executive
Published on 5 May 2016

Our Vision

A great place to live, an even better place to do business

Our Priorities

Improve educational attainment and focus on every child achieving their potential

Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth

Ensure strong sustainable communities that are vibrant and supported by well designed development

Tackle traffic congestion in specific areas of the Borough

Improve the customer experience when accessing Council services

The Underpinning Principles

Offer excellent value for your Council Tax

Provide affordable homes

Look after the vulnerable

Improve health, wellbeing and quality of life

Maintain and improve the waste collection, recycling and fuel efficiency

Deliver quality in all that we do

MEMBERSHIP OF THE LICENSING AND APPEALS HEARINGS SUB COMMITTEE

Councillors

Chris Bowring

Beth Rowland

Barrie Patman

ITEM NO.	WARD	SUBJECT	PAGE NO.
1.		ELECTION OF CHAIRMAN To elect a Chairman for the meeting.	
2.		DECLARATION OF INTEREST To receive any declarations of interest.	
3.		PROCEDURE The appeal will be determined in line with the agreed procedure.	7 - 8
4.	Remenham, Wargrave and Ruscombe	HENLEY SWIM - APPLICATION FOR LICENCE To consider and determine the new premises application for Open Water Swimming Ltd, Temple Island Meadow, Remenham Farm, Remenham RG9 3DB.	9 - 12
		Application	13 - 32
		2016 Henley Mile Event Safety Management Plan	33 - 44
		Email from Jah West	45 - 46
		Mr Dudley representation	47 - 48
		Remenham Parish Council representation	49 - 50
		Mr Halsall representation	51 - 52
		Management Committee UTRC	53 - 54
		Environmental Health representation	55 - 56
		Public Health representation	57 - 60

CONTACT OFFICER

Luciane Bowker

Tel

Email

Postal Address

Democratic Services Officer

0118 974 6091

luciane.bowker@wokingham.gov.uk

Civic Offices, Shute End, Wokingham, RG40 1BN

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Agenda Item 3.

HEARING PROCEDURE – APPLICATION FOR A PREMISES LICENCE

1. Sub-Committee to elect a Chairman for this Hearing only.
2. Chairman to welcome all Parties and introduce the Members of the Sub-Committee.
3. Chairman to ask Sub-Committee if they have any interests to declare.
4. Chairman of Sub-Committee to outline procedure and reaffirm that only information relevant to representations can be considered and that such information must be relevant to the Licensing Objectives. Chairman to confirm that all parties understand this. The four Licensing Objectives are: -
 - The Prevention of Crime and Disorder;
 - Public Safety;
 - The Prevention of Public Nuisance; and
 - The Protection of Children from Harm.
5. The Licensing Officer will introduce the Hearing report and update the Sub-Committee on any developments following publication of the report whenever required.
6. Applicant to present application, including any witnesses. This can last no longer than 7 minutes. Whilst this is the standard time limit given to each party to make their representation the Applicant may wish to request an extension. It will be the decision of the Sub-Committee, at the hearing, whether an extension to the time limit for making representations is given. All parties will be given equal time to put their case.
7. Responsible Authorities that have made representations and any Interested Parties that have made representations may, with the permission of the Sub-Committee, question the Applicant and witnesses.
8. Each Responsible Authority that has made representations to present their representations including any witnesses. Each Responsible Authority has 7 minutes to present their representation. Whilst this is the standard time limit given to each party to make their representation the Responsible Authority may wish to request an extension. It will be the decision of the Sub-Committee, at the hearing, whether an extension to the time limit for making representations is given. All parties will be given equal time to put their case.
9. The Applicant may ask questions of each Responsible Authority if permitted to do so by the Sub-Committee, but will, in any event, be given the opportunity to respond to comments made by other parties at the end of the Hearing.
10. Any Interested Parties that have made representations to present their representations including any witnesses. Each Interested Party has 7 minutes to present their representation. Whilst this is the standard time limit given to each party to make their representation the Interested Party may wish to request an extension. It will be the decision of the Sub-Committee, at the hearing, whether an extension to the time limit for making representations is given. All parties will be given equal time to put their case.
11. The Applicant may ask questions of each Interested Party if permitted to do so by the Sub-Committee.
12. The Sub-Committee can question any Party at any stage.
13. In order to facilitate effective Hearings, Interested Parties making similar representations will be asked to nominate a spokesman to present their representations. At the conclusion of a spokesman's representation, the Chairman will ask the other Interested Parties if they have any other points to raise.
14. Questions by the Sub-Committee and, when permitted, by the Applicant, will be directed to the nominated spokesman in the first instance.

15. The Applicant will be given the opportunity to respond to comments made.
16. After hearing the application and all representations, the Sub-Committee will ask any further questions of any party that it may have.
17. The Chairman will ask all parties if they have any further relevant points that have not been covered in the Hearing and to give a brief summary of their evidence and information with the Applicant going last in order.
18. All parties other than the Sub-Committee and support staff from Wokingham Borough Council's Legal and Democratic Services team to leave the Hearing.
19. The Sub-Committee shall determine the application. The decision will be notified in writing to all parties after the Sub-Committee has reached its decision.

Agenda Item 4.

TITLE	Open Water Swimming LTD Temple Island Meadow Remenham Farm Remenham RG9 3DB New Premises Application
FOR CONSIDERATION BY	Sub Committee of the Licensing and Appeals Committee on 13 May 2016
WARD	Remenham, Wargrave and Ruscombe
STRATEGIC DIRECTOR	Paul Anstey, Joint Service Delivery Manager for Environmental Health & Licensing

OUTCOME / BENEFITS TO THE COMMUNITY

In accordance with S18 of the Licensing Act 2003 and the Wokingham Borough Council Licensing Policy, the application is referred to the Licensing and Appeals Sub Committee for determination as representations have been received.

RECOMMENDATION

The Sub Committee to determine the application to grant or refuse the application, with conditions and/or amendments as appropriate.

SUMMARY OF REPORT

To provide relevant information for the Sub Committee to consider and determine the application by Open Water Swimming Ltd for a premise licence application at Temple Island Meadows Remenham Farm Remenham Henley on Thames

Background

The application was received on 18 March 2016 and an email was sent to the responsible authorities which included the date to make any representations by 11 April 2016. It was noted that this date was incorrect and a further email was sent to the responsible authorities, ward members and Parish Council on the 21 March 2016 with the amended date of 15 April 2016

The following documentation is attached – copy of the application (Appendix One), Event Safety Management plan inclusive of site plans (Appendix Two), copy of the representations from interested parties (Appendix Three a - e) and responsible authorities Environmental Health (Appendix Four) Public Health (Appendix Five)

The application was checked and confirmed to be correctly made before starting the 28 day consultation period; this ran until 15 April 2016.

Details of the application are as follows:

The Licence application for the Henley Mile Event which has been running since 2013 under another licence PR0258. This event is held annually after the Royal Regatta. The applicant wishes to have flexibility on the commentary timings, to play recorded music, the ability to expand to a two-day event and to sell alcohol as an ancillary to the main open water swimming event which is not permitted under the existing licence.

The licence is limited to a single consecutive Saturday and Sunday in July for the purposes of the Henley Swim event.

Licensable activities will take place on a single Sunday on 10 July in 2016 with the request to extend to 2 days in July from 2017 onwards. The licence has been applied for with the start date of 01 May 2016 and valid only for a limited period to end on 30 September 2021.

Licensable activities:

Films

- Sat 12:00 – 23:00
- Sun 10:00 - 17:00

Recorded film rated P Max capacity of this area is 50. See attachment for event area (Seminar room)

Licence limited to a single consecutive Saturday and Sunday for the purposes of the Henley Swim event

Live music

- Sat 11:00 – 23:00
- Sun 11:00 – 17.00

The event is a family sporting event and live music is ancillary to the main event

Recorded music

- Sat 11:00 – 23:00
- Sun 11:00 – 17:00

Recorded music for commentary and exhibition area. This is a family Swimming event and recorded music is ancillary to the main sporting event

Anything of a similar description to that falling within E F or G

Amplified speech. Flexibility on the commentary timings, which the current Licence doesn't permit

- Sat 07:00 – 20:00
- Sun 07:00 – 17:00

Amplified speech e.g. commentary, prize giving, safety briefings, Presentations in exhibition area, lectures

Supply of alcohol

- Sat 11:00 – 23:00
- Sun 11:00 – 17:00

The event is a family sporting swimming event, the sale of alcohol is

ancillary to the main sporting event. Max. capacity of area of alcohol sales is 250. See attachment for event area (Catering and bar area)

Hours premises are open to the public:

- Sat 07:00 – 23:30
- Sun 07:00 – 18:00

The application has been advertised with a notice placed in the Henley Standard on 25 March 2016. The site notices were checked and were on site on the 19 March 2016.

During the statutory consultation period of 28 days, representations were received from Mr. West local resident and member of Remenham Farm Residents Association, Mr. Dudley local resident and member of Remenham Farm Residents Association, Mr. Sermon on behalf of Remenham Parish Council and supporting comments from Remenham Farm Residents Association, Mr. Halsall local resident and supporting comments from Remenham Farm Residents and the Remenham Parish Council, Dr Taylor on behalf of the Management of Upper Thames Rowing Club.

Responses Received from Responsible Authorities

Thames Valley Police – no objections

Fire Authority – no representation

Environmental Health – proposed conditions to the application for prevention of Public Nuisance (Appendix Four agreed by applicant)

Health & Safety – no response

Trading Standards – no response

Planning – initial response on receipt of notice no further communication

Children and Young People's Services – no response

Public Health – proposed pre swimming brief and to recommend leaflet produced by Public Health England (Appendix Five agreed by applicant)

Representations from Other Persons

Representations were received from:

- Mr. West (local resident) (appendix 3a)
- Mr. Dudley (local resident) (appendix 3b)
- Mr. Sermon on behalf of Remenham Parish Council (appendix 3c)
- Mr. Halsall (local resident and in support of Remenham Farm Residents Association and Remenham Parish Council (appendix 3d)
- Dr Taylor (The Management Committee of Upper Thames Rowing Club) (appendix 3e)

These are included under Appendix Three (a-e). The applicant also agreed that they would be happy to meet with the interested parties prior to the hearing if required.

In view of the representations received relating to noise, we consulted with Environmental Health who is the statutory authority for noise nuisance. Mr. Michael Heslehurst Environmental Health Officer submitted proposed conditions which were agreed by the applicant which are included as Appendix Four.

Analysis of Issues

Promotion of the four licensing objectives:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm

Section M of the application details how the applicant proposes to address these.

Requirement of Licensing Act 2003 is to determine an application and achieve the four licensing objectives.

Wokingham Borough Council's licensing policy – operating hours – the council recognizes that one important aspect of the Licensing Act 2003 is the abolition of national opening hours for premises selling alcohol and will only determine the opening hours of any licensable activity if there is the belief that by limiting the operating hours one or more of the licensing objectives will be met.

FINANCIAL IMPLICATIONS OF THE RECOMMENDATION

	How much will it Cost/ (Save)	Is there sufficient funding – if not quantify the Shortfall	Revenue or Capital?
Current Financial Year (Year 1)	Not applicable		
Next Financial Year (Year 2)	Not applicable		
Following Financial Year (Year 3)	Not applicable		

Other financial information relevant to the Recommendation/Decision

None

Cross-Council Implications

Not applicable

List of Background Papers

Application forms, location plans, representations

Contact	Yvonne Jones	Service	Licensing Service
Telephone No	01635 519519	Email	ejones@westberks.gov.uk
Date	25 April 2016	Version No.	1

Agenda Annex



[Insert name and address of relevant licensing authority and its reference number (optional)]

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Open Water Swimming Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
Temple Island Meadows Remenham Farm Remenham Henley On Thames RG9 3DB			
Post town	Henley-On-Thames	Postcode	RG9 3DB
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£ 0	

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | | | |
|----|---|-------------------------------------|-----------------------------|
| a) | an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) | a person other than an individual * | | |
| | i. as a limited company | <input checked="" type="checkbox"/> | please complete section (B) |
| | ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| | iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| | iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |

- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	Open Water Swimming Ltd
Address	6 Maida Vale Business Center Mead Road Cheltenham GL53 7ER
Registered number (where applicable)	09350538
Description of applicant (for example, partnership, company, unincorporated association etc.)	Limited company. The licence is only for the Henley Mile Event which has been running since 2013 under PR0258. This event is held annually the week after the royal regatta. We are applying as we wish to have flexibility on the commentary timings, to play recorded music the ability to expand to a two-day event and to sell alcohol as an ancillary to the main open water swimming event which the current licence doesn't permit.
Telephone number (if any)	01491 577922
E-mail address (optional)	enquiries@henleyswim.com

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
01	05	2016

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
30	09	2021

Please give a general description of the premises (please read guidance note 1)
 This premises licence relates to the Henley Swim event which takes place over a single weekend in July, the weekend following the Henley Royal Regatta. The licence is sought for a single consecutive Saturday and Sunday in July.

All infrastructure (marquee, toilets) will be onsite and erected at Temple Island Meadows - riverside, well away from houses. This will happen on the Friday before the event and dismantled the day after the event. The site will be completely cleared by end of working day on the Monday following the event. The main event will last for 1 day in 2016 with the option to extent to 2 days from 2017 onwards.

Licensable activities will take place on the Sunday in 2016 with the option to extent to 2 days from 2017 onwards.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3) Recorded film rated PG. Max. capacity of this area is 50. See attachment for event area. (Seminar Room)		
Tue					
Wed					
Thur			State any seasonal variations for the exhibition of films (please read guidance note 4) Licence limited to a single consecutive Saturday and Sunday for the purposes of the Henley Swim event.		
Fri					
Sat	12:00	23:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5) N/A		
Sun	10:00	17:00			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

State any seasonal variations for indoor sporting events (please read guidance note 4)

Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) The event is a family sporting swimming event and live music is ancillary to the main sporting event.		
Mon					
Tue					
			State any seasonal variations for the performance of live music (please read guidance note 4) Licence limited to a single consecutive Saturday and Sunday in July for the purposes of the Henley Swim event.		
Wed					
Thur					
			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	11:00	23:00	N/A		
Sun	11:00	17:00			

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3) Recorded music for commentary and exhibition area. This is a family swimming event and the recorded music is ancillary to the main sporting event.		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4) Licence limited to a single consecutive Saturday and Sunday in July for the purposes of the Henley Swim event.		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) N/A		
Sat	11:00	23:00			
Sun	11:00	17:00			

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p>Please give a description of the type of entertainment you will be providing Amplified speech. Flexibility on the commentary timings which the current licence doesn't permit.</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 3) Amplified speech eg. commentary, prize giving, safety briefings, presentations in exhibition area, lectures</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4) Licence limited to a single consecutive Saturday and Sunday in July for the purposes of the Henley Swim event.</p>		
Fri					
Sat	07:00	20:00	<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5) N/A</p>		
Sun	07:00	17:00			

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7) The event is a family sporting swimming event, the sale of alcohol is ancillary to the main sporting event. Max. capacity of area of alcohol sales is 250. See attachment for event area (Catering and bar area)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4) Licence limited to a single consecutive Saturday and Sunday in July for the purposes of the Henley Swim event.		
Mon			N/A		
Tue					
Wed					
Thur					
Fri					
Sat	11:00	23:00			
Sun	11:00	17:00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name	Gary D Hall
Address	Bix Manor, Broadplat Lane, Bix, Henley On Thames
Postcode	RG9 4RS
Personal licence number (if known)	8831
Issuing licensing authority (if known)	South Oxfordshire District Council

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			N/A
Tue			
Wed			
Thur			
Fri			
Sat	07:00	23:30	
Sun	07:00	18:00	
			<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)
			N/A

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

ESMP covers -
Staff & volunteers briefing
Liaison with emergency services
Emergency plans/procedures
Contingency plans

b) The prevention of crime and disorder

The Henley Mile is family swimming event which has been running for the last 3 years (no issues). There will be a PLH holder/manager in charge of the bar at all times enforcing the licensing objectives.
Provisions are made in the ESMP.
SIA licence holders

c) Public safety

We have a detailed ESMP for both land and water operations including -
First aid/medical assistance
Safety crew
Traffic management
Crowd control

d) The prevention of public nuisance

Lighting on/outside premises positioned so as not to disturb nearby residents
Suitable waste disposal for customers
Commentary will take place between 7am to 8pm on the Saturday and 7am to 5pm on the Sunday and the sound will be monitored throughout (decibel meter).
Any traffic will access the event via gate A (shown on map) which is well away from residential properties.

e) The protection of children from harm

Challenge 25 policy in bar area
 Children's entertainer will provide PLI and CRB check
 Lost child area (see ESMP)

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

CHECKLIST:-

Please tick yes

- * I have made or enclosed payment of the fee
- * I have enclosed the plan of the premises
- * I have sent copies of this application and the plan to responsible authorities and others where applicable
- * I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- * I understand that I must now advertise my application
- * I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11), if signing on behalf of the applicant please state in what capacity.

Signature

[Handwritten Signature]
4/3/16

Date

Capacity

CEO

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12), if signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)	
JEREMY LANING.	OPEN WATER SWIMMING LTD. BIX MANOR BIX
Post town: HENLEY - ON - THAMES	Post code: RG9 4RS
Telephone number (if any): 01491 577922	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	

Consent of individual to being specified as premises supervisor

I GARY HALL
[full name of prospective premises supervisor]

of

BIX MANOR
BIX
HENLEY-ON-THAMES
RG9 4RS

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

PREMISES LICENCE
[type of application]

by

OPEN WATER SWIMMING LTD.
[name of applicant]

relating to a premises licence _____
[number of existing licence, if any]

for

TEMPLE ISLAND MEADOWS
REMENHAM FARM
REMENHAM
HENLEY-ON-THAMES
RG9 3DB

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

OPEN WATER SWIMMING LTD.

[name of applicant]

concerning the supply of alcohol at

TEMPLE ISLAND MEADOWS
REMHAM FARM
REMHAM
HENLEY-ON-THAMES
RG9 3DB

[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

[insert personal licence number, if any]

Personal licence issuing authority

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed



Name (please print)

GARY HALL

Date

5th April 2016



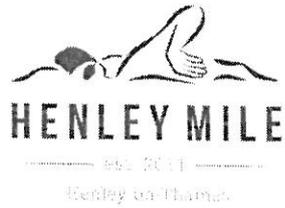
2016 Henley Mile Event Safety Management Plan

Date	Sunday 10th July 2016
Location	Temple Island Meadows, Remenham, Henley on Thames
Event Organisers	Open Water Swimming Ltd
Event Director	Jeremy Laming

1. Event Overview & Description

The Henley Mile is a straight line downstream River Thames swimming event, held over the Henley Royal Regatta boomed course. This family event, which is held throughout the day, features a number of distance options for adult swimmers, which makes it perfect for experienced open water swimmers who are looking for their next open water challenge. There are also shorter distance swims for adults and children have a dedicated 200m Splash event. The Open Water Swimming Show combines an expo with seminars and a chance to get in the water to test the latest kit or just to enjoy a casual swim. Try on a wet suit or book a swimming holiday and be inspired by the great line-up of great speakers and guest coaches. Swim registration includes entry to the Open Water Swimming Show. Tickets can also be purchased in advance for the show only.

Expected numbers - 1000 swimmers with 1000 spectators/attendees to the OWS



2. Event Organisation

On the day Contact Details

Jeremy Laming	07771 864828
Annette Young (Event Manager)	07714 776567
Chris Geen (Water Safety Manager)	07943 229499
Simon Griffiths (OWS)	07958 312607
Gary Hall (Licence Holder)	07702 010760

Communication

There will be public announcements/commentary run by **Tom Kean**.

Water Safety UK will call for an ambulance in the event of a medical emergency.

Bomb Scare: Guy Fawkes

Fire: Pudding Lane

Disturbance-Fighting: Rocky

Missing/Lost Children: Shutdown

All incidents should be radioed through to **event manager**:-



eg. "CARPARK SHUTDOWN"

Radio Protocols

- * Only one person can speak at any one time.
- * Use the callsigns below - first the person or location you wish to speak to followed by your own callsign. Saying their callsign twice is also good practice.
- * Please use 'over' at the end of speaking and when you want a response.
- * Please use 'out' at the end of speaking, when the conversation is finished. This is normally used by the person initiating the conversation having received the answer.

Radios provided to key personnel in the following areas:

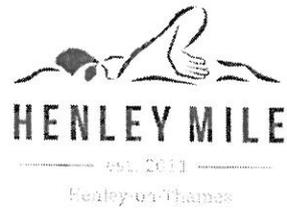
Name	Area/Role
Annette Young	Event Manager
Jeremy Laming	Event Director
TBC	The Start/Team Leader
TBC	The Finish/Team Leader
TBC	Registration/Team Leader
TBC	Medical Manager
Chris Gee	Water Safety Manager
TBC	Car Park/Team Leader
Tom Kean	P.A./Comms
Gary Hall	Licence Holder/Catering Manager TBC
Simon Griffiths	Exhibition Area/Team Leader



Safety Briefings

The Swimmer Safety briefing must be attended by all swimmers. A copy of this briefing is in the Water Safety Plan (attached). It includes what actions to take if you have trouble while you are in the water, what to do if you feel unwell, how to get in and out of the water, and a few general safety rules.

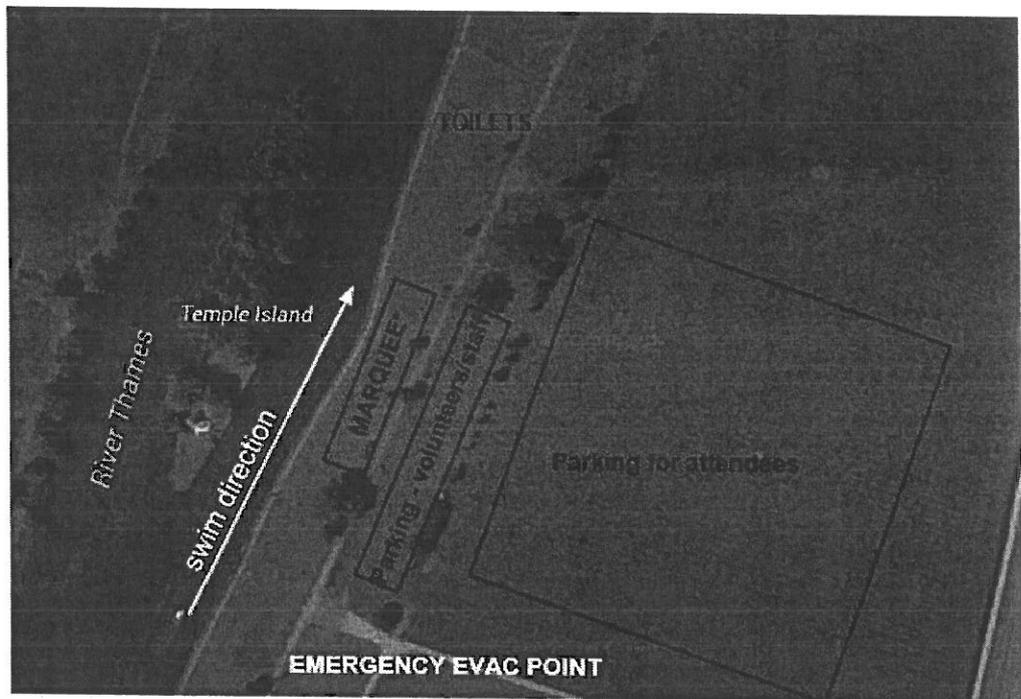
The Volunteer Safety Briefing will be included in each volunteer pack which will be sent out before the event and communicated during their briefing on the day. This briefing will cover the run of the day, how to register swimmers, radio protocol, emergency procedures and muster points, FAQ's by attendees, location of facilities (ie. toilets, food, changing areas).



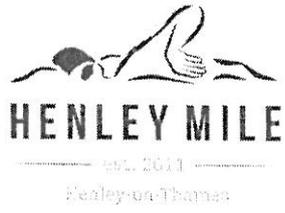
3. Site Plans

Event Area Overview

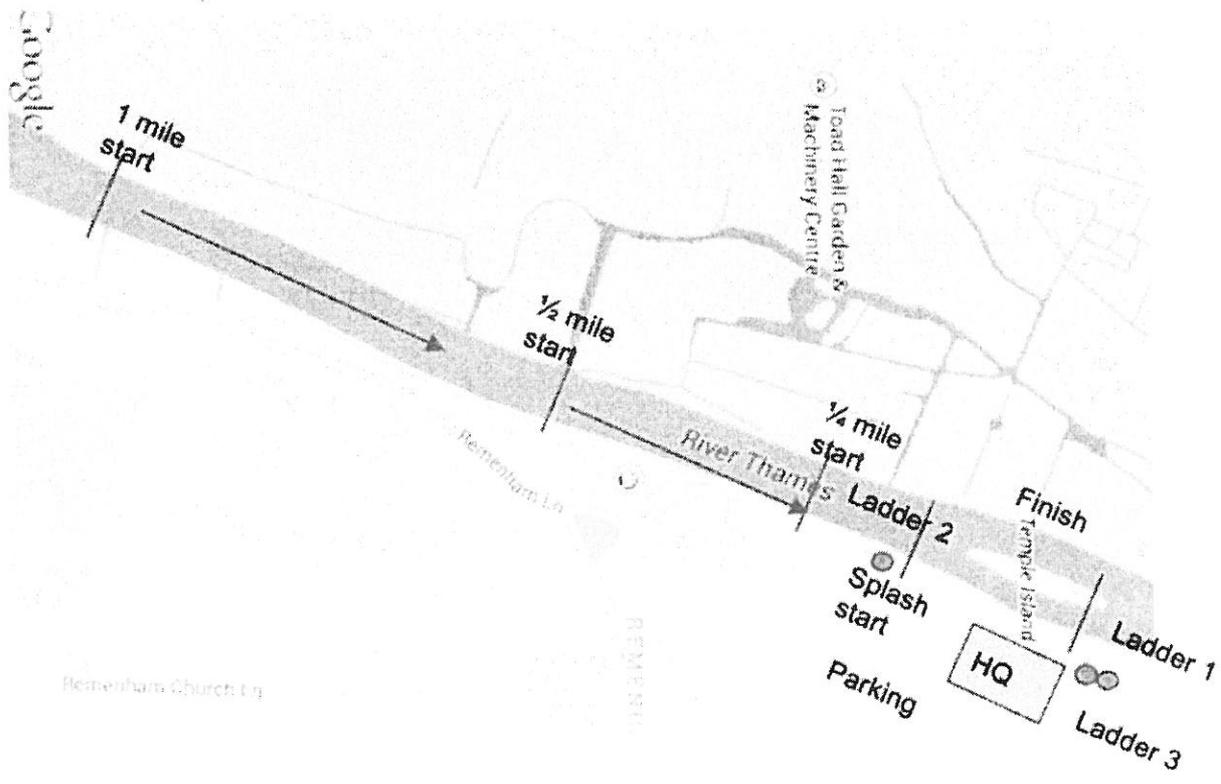
Event Area Overview



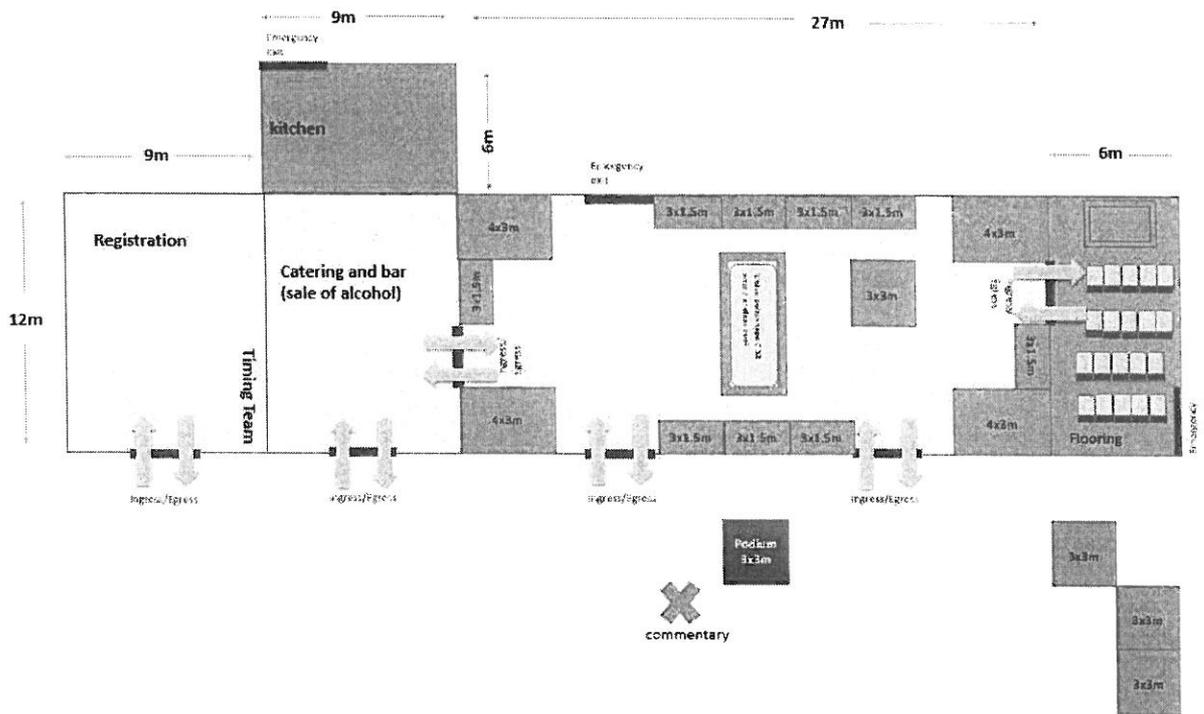
*Marquee -
hot/cold food,
exhibitors



Swim Course



Exhibition Area Layout





4. Emergency Procedures

Fire

Fire is discovered and reported to **event manager** and communicated to key personnel. Fire brigade is called (999). Staff/volunteers must calmly and quietly inform attendees/traders of fire and evacuate to the emergency assembly point (**riverside, 25m away**). **Team leaders to report to event manager**. All attendees, staff and volunteers to remain in the emergency assembly point until safe to return to event site.

Bomb Scare/Warning

If a warning is received or a suspicious package is reported to **event manager** and call emergency services (999). Evacuate to emergency assembly point (**riverside, 25m away**). Announce a new location, if needed, further away from the suspected bomb. Ensure attendees are aware and remain calm. **Team leaders to report to event manager**. Keep entrances clear and free of traffic as much as possible ready for the arrival of the emergency services. All attendees and staff must remain on the event site/evacuation point and not return to cars/car park.

Mass Attack

In event of a mass attack, do not gather in groups/crowds and run away from the direction of threat. Keep radios close to ear and turn up volume.



Missing/Lost Children

Missing child notified to all staff/volunteers over radios using description of the child - **do not** mention child's name over the radios. Check all areas of event site, and ask parent to check car and last place the child was seen. After 30 minutes of the child not being seen, ensure no cars enter or leave the site. Make a public announcement of missing child and ask for help ensure all their team/family/trade stand staff are accounted for. Child still missing - call emergency services.

There is a designated and signed 'lost child' area near registration where a CRB-checked member of staff will be there. If a child is lost, make public announcement.

Disturbance ie. fighting by attendees

Staff/volunteer close by to verify the seriousness of the disturbance. If needed, call emergency services. There will be SIA licensed badge holders onsite to ensure safety of attendees should there be any disturbances.

Emergency Contact Telephone Numbers

Police/Fire/Ambulance 999

Thames Valley Police non-emergency 0845 850 5505 / 101

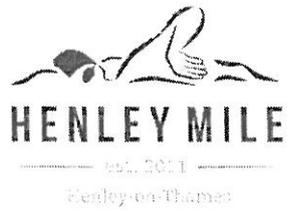
First Aid: Event Water and Safety Training Ltd

Toilets: With an estimated 1000 spectators/participants, there will be 20 unisex toilets. There will also be a disabled access toilet.
Contact:

Fire Assembly Point/Evacuation Point: 25m away from event area, riverside.

Nearest Hospital and A&E:

Townlands Community Hospital minor injuries
York Road
Henley On Thames



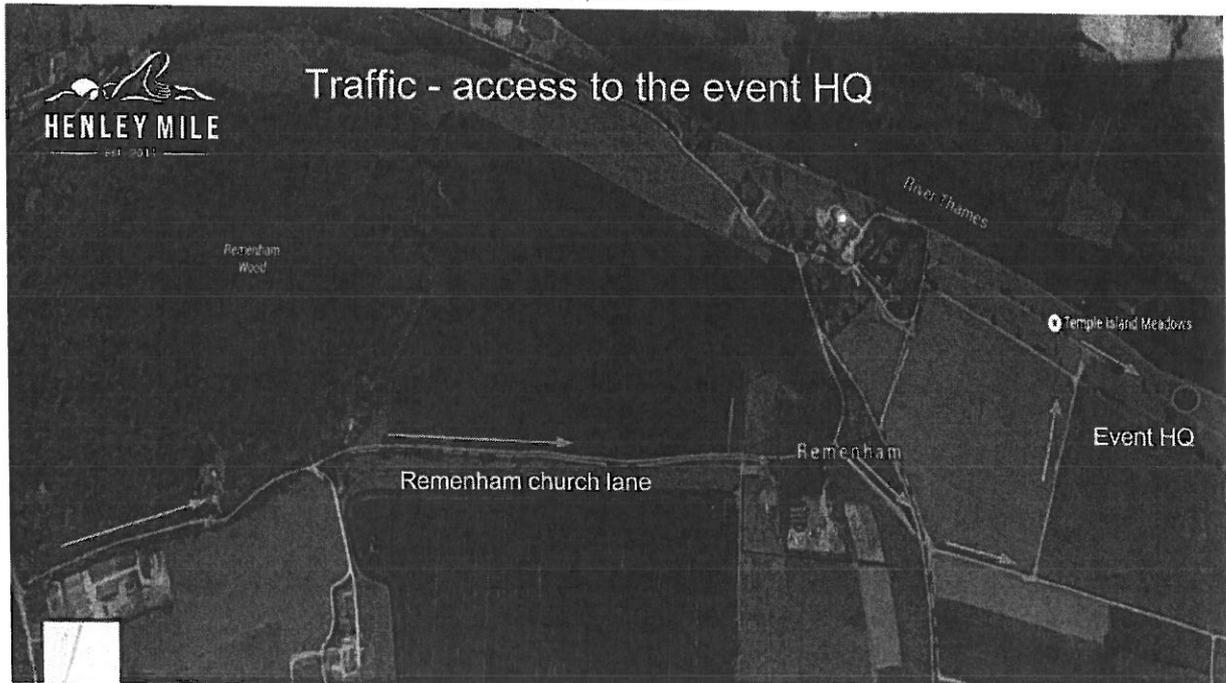
RG9 2EB

Royal Berkshire Hospital A&E
Craven Road
Reading
RG1 5AN

Lost Children Point: Signed and near registration area with a CBR checked member of staff present.

Bad weather: Marquee holds 1500. Recommend to go to cars if there is thunder and lightening.

5. Traffic Flow and Parking



Access: Two points of access to gate A via Remenham Church Lane and Remenham Lane. Signage leading towards Remenham Church Lane and throughout until Temple Island Meadows (event site and car park).

Arrival period/s: Busy arrival period 07:00 - 10:00

Departure period/s: Busy departure period 15:30 - 17:00

Traffic marshalls: Two at gate entrance and two at the car park.

Trade stand and event volunteer parking: Traders and volunteers will arrive early and park behind the marquee using a car parking pass.

No parking: Strictly no parking in event area and emergency assembly point.

Emergency access route/s: Emergency access through Remenham Church Lane and Remenham Lane direct to gate A, leading to Temple Island Meadows (event site).



6. Trade Stands & Infrastructure (plus attachments of insurance and risk assessments) inc. marquee, toilets etc.

Name	Contact	Trade
		Marquee
		Toilets

Technical Officer

Licensing | West Berkshire & Wokingham Environmental Health and Licensing, Civic Offices, Shute End,
Wokingham, RG40 1BN
(01635) 519689 | Ext 2689 | steven.joplin@wokingham.gov.uk

From: JAHWEST@aol.com [<mailto:JAHWEST@aol.com>]
Sent: 02 April 2016 09:07
To: Licensing
Cc: JohnHalsall
Subject: Temple Island Meadows, Remenham - Open Water Swimming Ltd.

Dear Sir,

In connection with the Application for a Premises Licence, dated 4 March 2016, I write on behalf of Remenham Farm Residents Association ("RFRA"), an informal grouping of house owners in the vicinity of Remenham Church, all of which adjoin Temple Island Meadows/Remenham Farm.

You should be aware of the history of Premises Licences affecting the land which is the subject of the present application. In brief, there are currently two licences, PR 0258, in the name of The Copas Partnership and the other PR 0338, in the name of The Rival Organisation Ltd.

The former embraces all activities at Remenham Farm (including Henley Royal Regatta) and the latter specifically affects the annual Rewind Festival, in August each year. Each Licence contains very specific restrictions on sound, in particular, and public nuisance, in general.

Before commenting on the terms of the present application, by Open Water Swimming Ltd., RFRA **strongly opposes** the grant of the new Licence, at all, for the following reasons:

- 1 The Henley Mile Event has been run over the past three years, relying solely (where applicable) under Licence PR0258. This ensures that RFRA owners are protected against public nuisance by the terms of that Licence .
- 2 To run a Swim, there is no need to provide any facilities which require a Premises Licence. In support of this statement, you should compare what is proposed with the Swim which takes place at 0400 on the Sunday before Henley Regatta, and which causes no inconvenience to RFRA.
- 3 You should further compare the activities surrounding the Oxford and Cambridge Boat Races, which, this year, were held on Saturday 19 March, where the low key (but effective) commentary was fully compliant with Licence PR 0258.
- 4 To grant this new Licence will be further evidence of "event creep" on land which is already much used to the detriment of quiet possession of RFRA house owners.

If, however, despite what is said above, you are minded to grant the Application, then the following conditions **must** be imposed:

A The Licence should be limited to 2016, only; the Applicant could re-apply for subsequent years, dependant on the conduct of the event in the current year.

B The Licence should be limited to the one day of the Swim, which, in 2016, is stated to be the Sunday. To introduce licensable activities for the Saturday, is unnecessary and is a further intrusion into the quiet enjoyment of the area, in an already busy period of the year (already affecting RFRA members are The Womens' Regatta, Henley Royal Regatta, The Masters' Regatta, Henley Festival, Rewind Festival, not to mention weddings and other private events on the land).

C In accordance with the provisions of PR 0258, "all amplified speech, music or sound emitted from the premises should not be audible within the nearest noise sensitive premises with the windows open in a manner typical for ventilation, before 1100 or after 2300" The current application seeks amplified speech (ie commentaries), from 0700 and this should be replaced by the wording in PR 0258, with an end time of 1700.

D Your Council has established the background noise level, at the nearest sound sensitive premises, at just under 35dBA. Between them, Licences 0258 and 0338 absorb the 6 days at which sound is permitted to rise to 65dBA and, therefore, if granted, this application should contain the provision in 0258, stating "no amplified speech music or sound should , at one metre from the nearest noise sensitive premises, exceed 50 dBA over a 15 minute period throughout the duration of the event". RFRA holds a letter from Solicitors to Copas Partnership (the owner of Temple Island Meadows), confirming that the owner will ensure that the 6 day limit applies to all activities on the land, under whatever Licence.

E Any Licence should specifically exclude the showing of films, as this is unnecessary and could set an unacceptable precedent on the land.

Please acknowledge receipt of this Objection.

JAH West
Remenham Manor, RG9 3DD

for and on behalf of RFRA.

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I reside close to the site and wish to oppose the grant of this licence for the following reason:

There already exists your Premises Licence PR0258 covering this area of land which has frequently proven itself to be "fit for purpose" for events of this nature and an additional licence is unnecessary.

However should you choose to disregard this pertinent fact and remain minded to grant an additional licence I would respectfully ask that it conforms to all the conditions already set out in PR0258 with specific reference to noise such that:

- a) any amplified sound does not exceed 50dbA when measured at the nearest noise sensitive premises
- b) no films are allowed

Furthermore as it would appear that neither the landowner or the holder of PR0258, being one and the same, were initially notified by yourselves in your email of 18th March I assume you have informed them separately.

Michael Dudley

The Reach, Remenham Lane, Remenham, RG9 3DD

From: Licensing [<mailto:licensing@wokingham.gov.uk>]

Sent: 18 March 2016 15:45

To: 'licensing@thamesvalley.pnn.police.uk'

<licensing@thamesvalley.pnn.police.uk>;

'maidenheadfiresafety@rbfrs.co.uk'

<maidenheadfiresafety@rbfrs.co.uk>; Environmental Health

<environmental.health@wokingham.gov.uk>; Development Control

<development.control@wokingham.gov.uk>; Trading Standards

<trading.standards@wokingham.gov.uk>; Environmental Health

<environmental.health@wokingham.gov.uk>; Louise Connelly

<Louise.Connelly@wokingham.gov.uk>; Darrell Gale

<Darrell.Gale@wokingham.gov.uk>; Patricia Knight

<Patricia.Knight@wokingham.gov.uk>

Cc: 'andy.dean@thamesvalley.pnn.police.uk' <IMCEAINVALID-andy+2Edean+40thamesvalley+2Epnn+2Epolice+2Euk@eurprd03.prd.outlook.com>; Marcia Head

<Marcia.Head@wokingham.gov.uk>; Karen Court

<Karen.Court@wokingham.gov.uk>; Julia O'Brien

<Julia.O'Brien@wokingham.gov.uk>; Brian Leahy

<BLEahy@westberks.gov.uk>; 'Amanda Ward'

<AWard@westberks.gov.uk>; John Halsall

<John.Halsall@wokingham.gov.uk>; Bob Pitts

<Bob.Pitts@wokingham.gov.uk>; 'remenhampc@btinternet.com'

<remenhampc@btinternet.com>

Subject: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE ~[OFFICIAL]~

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Steven Joplin

From: Licensing
Sent: 08 April 2016 09:09
To: 'Remenham Parish Council'
Subject: RE: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE - PREMISES: Temple Island Meadows, Remenham Farm, Remenham ~[OFFICIAL]~

Dear Mr Sermon

Thank you for your comments.

I have forwarded your response to one of our lead licensing officers for their consideration.

Regards

Steven

Steven Joplin

Technical Officer

Licensing | West Berkshire & Wokingham Environmental Health and Licensing, Civic Offices, Shute End, Wokingham, RG40 1BN
(01635) 519689 | Ext 2689 | steven.joplin@wokingham.gov.uk

From: Remenham Parish Council [<mailto:remenhampc@btinternet.com>]
Sent: 07 April 2016 17:15
To: Licensing
Cc: Steven Joplin
Subject: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE - PREMISES: Temple Island Meadows, Remenham Farm, Remenham
Importance: High

Good Evening

I write on behalf of Remenham Parish Council.

We lend our support to the comments of the Remenham Farm Residents Association, which we repeat, and in addition would like to add.

The particular weekend concerned there are two other significant events taking place – the Henley Festival and Henley Masters Regatta. Both these events cause a considerable amount of traffic combined with the existing traffic on the very busy London Road (A4130). Another major event attracting (according to the organisers) one thousand participants which are potentially on thousand cars would not be desirable and may create gridlock for much of those two days. Whilst the Henley Swim, uses in the main private roads off Church Lane, traffic coming down Church lane will be accessing the Festival as well as the site for the Henley Swim and egressing from the Henley Masters Regatta.

“You should be aware of the history of Premises Licences affecting the land which is the subject of the present application. In brief, there are currently two licences, PR 0258, in the name of The Copas Partnership and the other PR 0338, in the name of The Rival Organisation Ltd.

The former embraces all activities at Remenham Farm (including Henley Royal Regatta) and the latter specifically affects the annual Rewind Festival, in August each year. Each Licence contains very specific restrictions on sound, in particular, and public nuisance, in general. In addition to which there is an undertaking by Copas lawyer to limit the number of days at 65db on their land to no more than 6 @ 65db (copy attached).

Before commenting on the terms of the present application, by Open Water Swimming Ltd., Remenham Parish Council **strongly opposes** the grant of the new Licence, at all, for the following reasons:

- 1 The Henley Mile Event has been run over the past three years, relying solely (where applicable) under Licence PR0258. This ensures that the residents are protected against public nuisance by the terms of that Licence .
- 2 To run a Swim, there is no need to provide any facilities which require a separate Premises Licence as PR0258 could be used. In support of this statement, you should compare what is proposed with the Swim which takes place at 0400 on the Sunday before Henley Regatta, and which causes no inconvenience to the residents.
- 3 To grant this new Licence will be further evidence of "event creep" on land which is already much used to the detriment of quiet possession of RFRA house owners.

If, however, despite what is said above, you are minded to grant the Application, then the following conditions must be imposed:

- A. The Licence should be limited to 2016, only; the Applicant could re-apply for subsequent years, dependant on the conduct of the event in the current year.
- B. The Licence should be limited to the one day of the Swim, which, in 2016, is stated to be the Sunday. To introduce licensable activities for the Saturday, is unnecessary and is a further intrusion into the quiet enjoyment of the area, in an already busy period of the year (already affecting the residents are The Womens' Regatta, Henley Royal Regatta, The Masters' Regatta, Henley Festival, Rewind Festival, not to mention weddings and other private events on the land).
- C. In accordance with the provisions of PR 0258, "all amplified speech, music or sound emitted from the premises should not be audible within the nearest noise sensitive premises with the windows open in a manner typical for ventilation, before 1100 or after 2300" The current application seeks amplified speech (i.e. commentaries), from 0700 and this should be replaced by the wording in PR 0258, with an end time of 1700.
- D. WBC has established the background noise level, at the nearest sound sensitive premises, at just under 35dBA. Between them, Licences 0258 and 0338 absorb the 6 days at which sound is permitted to rise to 65dBA and, therefore, if granted, this application should contain the provision in 0258, stating "no amplified speech music or sound should , at one metre from the nearest noise sensitive premises, exceed 50 dBA over a 15 minute period throughout the duration of the event"

kind regards

Paul Sermon

For and on behalf of the Remenham Parish Council

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Agenda Annex

Steven Joplin

Technical Officer

Licensing | West Berkshire & Wokingham Environmental Health and Licensing, Civic Offices, Shute End,
Wokingham, RG40 1BN

(01635) 519689 | Ext 2689 | steven.joplin@wokingham.gov.uk

From: JohnHalsall

Sent: 07 April 2016 17:31

To: Licensing

Cc: Steven Joplin; 'Paul Anstey'; Joe Dray; Chris Bowring

Subject: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE - PREMISES: Temple Island Meadows,
Remenham Farm, Remenham

Importance: High

Good Evening

I lend my support to the comments of the Remenham Farm Residents Association and Remenham Parish Council, as below

The particular weekend concerned there are two other significant events taking place – the Henley Festival and Henley Masters Regatta. Both these events cause a considerable amount of traffic combined with the existing traffic on the very busy London Road (A4130). Another major event attracting (according to the organisers) one thousand participants which are potentially on thousand cars would not be desirable and may create gridlock for much of those two days. Whilst the Henley Swim, uses in the main private roads off Church Lane, traffic coming down Church lane will be accessing the Festival as well as the site for the Henley Swim and egressing from the Henley Masters Regatta.

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- 3 To grant this new Licence will be further evidence of "event creep" on land which is already much used to the detriment of quiet possession of RFRA house owners.

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kind regards

Paul Sermon

For and on behalf of the Remenham Parish Council

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Jayne Squires

From: Licensing
Sent: 15 April 2016 09:34
To: 'Paul Taylor'
Subject: RE: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE - PREMISES: Temple Island Meadows, Remenham Farm, Remenham

Dear Dr Taylor

Thank you for your email received today informing us of your representations which will be considered when the application closes.

Jayne Squires
Technical Officer
Licensing Service
West Berkshire and Wokingham
Environmental Health and Licensing Service
PO Box 155, Shute End, Wokingham, Berkshire RG40 1WW

Jayne.Squires@wokingham.gov.uk

☎ 0118 974 6402 ☎ Ext no 6402 📠 0118 974 007479

From: Paul Taylor [<mailto:ptaylor13@gmail.com>]

Sent: 14 April 2016 20:19

To: Licensing

Cc: JohnHalsall

Subject: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE - PREMISES: Temple Island Meadows, Remenham Farm, Remenham

Sir,

NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE - PREMISES: Temple Island Meadows, Remenham Farm, Remenham

The Management Committee of Upper Thames Rowing Club would like to object to the issuance of this license on the following grounds:

The application is for a license for Saturday 07.00 – 23.30 and Sunday 07.00 – 18.00. "This premises licence relates to the Henley Swim event which takes place over a single weekend in July, the weekend following the Henley Royal Regatta. The licence is sought for a single consecutive Saturday and Sunday in July. All infrastructure (marquee, toilets) will be onsite and erected at Temple Island Meadows - riverside, well away from houses. This will happen on the Friday before the event and dismantled the day after the event. The site will be completely cleared by end of working day on the Monday following the event. The main event will last for 1 day in 2016 with the option to extend to 2 days from 2017 onwards. Licensable activities will take place on the Sunday in 2016 with the option to extend to 2 days from 2017 onwards."

- The Henley Masters Regatta, established in 1994, is run by UTRC and one of the premier international Masters regattas in the world. It attracts some 375 entries and takes place on the Friday and Saturday of that weekend. The Sunday has been held in reserve for future expansion.

- The Henley Festival takes place on the Wednesday, Thursday, Friday, Saturday and Sunday of that weekend.
- It would not be possible or safe to hold the Henley Swim and the Masters Regatta on the same day.
- It is doubtful that holding the event during the day with normal river traffic is safe.
- The Henley Swim is a very new event and has had a relatively low entry up to now. It is clearly in the mind of the organisers that it should expand. Currently, on the Sunday there are rowers and river traffic, some of which is due to the Henley Festival. The swimmers need to be segregated from other river traffic which must be allowed to flow. The way the booms are set out, crossing the course is vital to maintain navigation. If swimmers are there it is impossible and therefore navigation is curtailed. In any case, marshaling was less than perfect.

We recommend that this licence should be refused on the grounds of public safety.

Yours Sincerely

Dr Paul Taylor

Honorary Secretary

Upper Thames Rowing Club

Click [here](#) to report this email as spam.

Eve Jones

From: Licensing [licensing@wokingham.gov.uk]
Sent: 08 April 2016 11:10
To: Michael Heslehurst
Cc: Eve Jones
Subject: RE: M40224: APPLICATION FOR NEW PREMISES LICENCE - Temple island Meadows
~[OFFICIAL]~

Thanks Mike

I have added your response to the record.

Steve

Steven Joplin
Technical Officer

Licensing | West Berkshire & Wokingham Environmental Health and Licensing, Civic Offices, Shute End,
Wokingham, RG40 1BN
(01635) 519689 | Ext 2689 | steven.joplin@wokingham.gov.uk

From: Michael Heslehurst [<mailto:Michael.Heslehurst@westberks.gov.uk>]
Sent: 08 April 2016 10:53
To: Eve Jones
Cc: 'Annette Henley Swim'; Steven Joplin
Subject: M40224: APPLICATION FOR NEW PREMISES LICENCE - Temple island Meadows
Importance: High

Dear Eve

I wish to inform you that Annette Young has confirmed that Open Water Swimming Ltd accepts the conditions I have put forward to them in regards to 'Public Nuisance'.

I also confirm that due to this fact Environmental Health has no outstanding concerns with this application and will therefore not be making any formal representation on this application.

Regards

Michael Heslehurst

Environmental Health Officer

Environmental Quality Team

West Berkshire and Wokingham Environmental Health and Licensing

Wokingham Borough Council PO Box 155 Shute End Wokingham RG40 1BN

Tel: 01635 519673 Fax: 0118 900 7479 michael.heslehurst@westberks.gov.uk

www.westberks.gov.uk



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Prevention of Public Nuisance

1. Litter clearance will be undertaken during the event and at the end of each day
2. A suitable number of litter bins shall be in place at suitable locations at the premises accompanied where necessary with signs encouraging their use.
3. All amplified speech, music or sound emitted from the premises should not be audible within the nearest noise sensitive premises with the windows open in a manner typical for ventilation before 08:00 or after 23:00 on any day.
4. The music noise level (MNL) and other amplified sound shall not exceed 50 dB (A) measured over a 15 minute period at the boundary of noise sensitive premises in the vicinity, between the hours of 08:00 and 23:00 (N.B. This level equates to the measured background sound level $35\text{dB L}_{A90, (4 \text{ hour})} + 15\text{dB}$).
5. Periodic and regular observations shall be undertaken at or near the boundary of Remenham Manor and Old School House, Remenham Lane to ensure compliance with the noise limits specified in Conditions (d) (3) – (4) above and the observations entered into a log book which shall be made available for inspection at any time by an authorised officer of the Licensing Authority on request.

Steven Joplin

From: Licensing [licensing@wokingham.gov.uk]
Sent: 08 April 2016 10:07
To: Steven Joplin
Subject: FW: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE ~[OFFICIAL]~

From: Licensing
Sent: 08 April 2016 10:03
To: Patricia Knight
Subject: FW: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE ~[OFFICIAL]~

Dear Patricia

I have received the below response from the applicants for the Henley Mile Swim application.

Please confirm if this answers your previous points raised.

Regards

Steven

Steven Joplin

Technical Officer

Licensing | West Berkshire & Wokingham Environmental Health and Licensing, Civic Offices, Shute End,
Wokingham, RG40 1BN
(01635) 519689 | Ext 2689 | steven.joplin@wokingham.gov.uk

From: Annette Henley Swim [mailto:annette@henleyswim.com]
Sent: 08 April 2016 09:48
To: Licensing
Subject: RE: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE ~[OFFICIAL]~

Dear Licensing

We will include necessary advice on not drinking alcohol in the swimmer briefings. This information will also be communicated to swimmers by email in the run-up to each event.

We will reinforce the health advice during the briefings and details are also available on our website under T&Cs [here](#). We will also send the leaflet to swimmers in advance of each event.

Thanks

Annette

Tel: 01491 577922

Mob: 07714 776567

www.henleyswim.com

2016 event dates:

Henley Classic 26th June, Henley Mile 10th July, Club to Pub 23rd July, THAMES MARATHON Bridge to Bridge 7th August

From: Licensing [<mailto:licensing@wokingham.gov.uk>]
Sent: 06 April 2016 16:44
To: enquiries@henleyswim.com
Subject: FW: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE ~[OFFICIAL]~

I have tracked the earlier email containing the attachment.

Please view and provide your response.

Regards

Steven

Steven Joplin
Technical Officer

Licensing | West Berkshire & Wokingham Environmental Health and Licensing, Civic Offices, Shute End, Wokingham, RG40 1BN
(01635) 519689 | Ext 2689 | steven.joplin@wokingham.gov.uk

From: Patricia Knight
Sent: 05 April 2016 16:42
To: Licensing
Cc: Darrell Gale
Subject: RE: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE ~[OFFICIAL]~

Dear Licensing,

Public health would suggest that the organisers complete pre swimming briefing to include advice on not consuming alcohol before swimming. Additionally, we would recommend the advice in the attached leaflet produced by Public Health England related to reducing the risk of illness when swimming in open water. If swimmers fall ill after the event, they will need to seek medical help, and advise about their open water swimming, reduce the risk of spreading any infection, and keep hydrated.

Thank you.

Kind regards,

Patricia

Dr Patricia Knight PhD
Manager, Public Health Programme
Wokingham Borough Council
PO Box 154
Shute End
Wokingham RG40 1BN
Mobile: 0790 9767862

Tel: 0118 9088449

What to do if you become unwell

If you do become unwell with diarrhoea or any other symptoms, seek medical help and let them know you have been open water swimming.

Do not swim again until you have had no diarrhoeal symptoms for 48 hours, unless advised by a doctor that this needs to be for a longer period.

For information on bathing water and beach risks, visit www.hpa.org.uk/Topics/InfectiousDiseases/InfectionsAZ/BathingAndBeaches/

1. www.hpa.org.uk/webc/HPAwebFile/HPAweb_C/1317139088329

Photos courtesy of Human Race



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Public Health England
Wellington House
133-155 Waterloo Road
London SE1 8UG
www.gov.uk/phe
Twitter: @PHE_UK

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Health Protection Team



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339


Public Health
England

Swim healthy

How to reduce the risk of illness
when open water swimming



Open water swimming refers to swimming in lakes, rivers and reservoirs. There have been outbreaks of gastrointestinal infections reported associated with open water swimming, the most recent in late 2012 on the River Thames in London¹.



What are the risks?

Open water is not considered to be of bathing quality as it can contain sewage, livestock contamination, and pollution from farming or industry. Anyone can become unwell from swimming in open water as there will always be micro-organisms present. The risk of becoming ill depends on various factors:

- children and novice swimmers are more likely to swallow water accidentally
- those with an impaired immune system are more susceptible to infection
- those swimming in estuarine areas are more likely to contract infections
- heavy rainfall can affect the amount of sewage in rivers due to overflow from drainage systems

Open water swimming can increase the risk of gastrointestinal infections (diarrhoea and/or vomiting) as well as respiratory, skin, ear and eye infections. Most symptoms of these illnesses, for example from organisms such as norovirus, giardia and cryptosporidium, will generally be mild. However, there is also a risk of more severe infections caused by organisms such as *E.coli* O157 which can cause severe gastrointestinal illness and leptospirosis, which can cause liver and kidney problems.

Reducing the risk of illness

Before you swim:

- cover cuts, scratches or sores with a waterproof plaster before swimming
- consider wearing appropriate protective clothing such as a wetsuit, gloves and/or protective footwear

While you are swimming:

- try to avoid swallowing and/or splashing water into your mouth
- observe local safety advice

After swimming:

- ensure you clean your hands thoroughly with soap and water after swimming and before handling/eating food
- thoroughly clean cuts or abrasions using soap and water
- handle your wetsuit with care after use. Rinse it with clean water as soon as is practicable after swimming. Clean with detergent and rinse as advised by the manufacturer. Always wash your hands with soap and water after handling or cleaning your wetsuit. Allow the suit to dry thoroughly before reuse